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| **2012 Annual American College of Clinical Pharmacy – Hollywood, FL**Clinical Administration PRN Business Meeting and Networking Forum MinutesWestin Diplomat Resort and Spa, Room 301 |
| Meeting Attendees | Betsy Woodall, Shawna King, Russell Findlay\*, Sarah Green, Susan Miller, Andrea Chbeir, Kyle Townsend, Quinn Bott\* Jordan Rush\*, Patricia Grunwall, Harminder Sikand, Kayley Lyons\*\*, Ashley Schaber, Bob Lobo, Brad Philips, Megan Matack, Maura Hall, Richard Parrish, Charlene Hope, Renee Sager, Wichitah Leng, Mort Goldman, Juliana Chan, Suzanne Wortman\* student, \*\* resident |
| **Agenda Items** | **Discussion** |
| 1. Introduction | Suzanne called the meeting to order. Attendees introduced themselves. New officers were introduced. A “Thank you” to Tracey Truesdale for representing the PRN at the spring meeting breakfast table. |
| 2. Review of 2011 Meeting Minutes | Motioned and Approved |
| 3. Board Liaison Report | Dr. Brad Phillips, incoming Treasurer and Board liaison, presented the Board’s focus for the previous and upcoming year:* **Allowing students to form their own chapter(s)**
* **Approved petitions for Pediatric and Critical Care specialties expected November 2012**
* **Submitted request to study ID and Cardiology specialties**
* **FIT program will be at University of Georgia last week of July.**
* **Discussion ensued about ACCP’s intent with this session’s strong desire to move toward defining and standardizing clinical practice. Enthusiastic discussion with the membership transpired representing teaching and community based institutions and how this will represent their practice settings**
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| 4. PRN Officers Meeting Report | Suzanne provided a summary of the PRN Officers meeting. * ACCP has approximately 300 student members in attendance
* **PRN handbook** has been updated and is available on the ACCP webpage. This includes a calendar of all ACCP activity due dates. Template samples are also included in this resource, including the one for 2013 Meeting.
* Need to have 250-word summary of 2013 Focus Session submitted to ACCP by December 7, 2012.
* Application for reimbursement for this meeting is due to Nancy Perrin by December 7.
* **Committees and Task Forces** – A general invitation was emailed to all ACCP members. If you were not successful in securing a position this year, the recommendation is to continue trying. They do review and read each submission.
* **Clinical Pharmacy Challenge** - robust attendance of schools this year. Northeastern University won the 2012 Clinical Pharmacy Challenge and Purdue University was the runner-up.
* **Spring Meeting – PRN** Networking Breakfasts will be held at the spring meeting. Need to let Nancy Perrin know if we will be participating. ACCP will provide breakfast every morning. Need to have a PRN representative to meet with potential members.
* **PBRN and Research Institute** Jackie Marinac, who has run the institute for the past 5 years is stepping down. The PBRN was created to document the outcomes and value of clinical pharmacy services. Individuals sign up to participate as a member of the PBRN, and the PBRN will send out invitations to participate in studies. They collate the results to increase the numbers and power of the research being performed. FIT training will resume in 2013.
* Ongoing theme of the ACCP and the Research Institute - develop, advance and promote clinical pharmacy. Any ideas for a future study can be submitted to the PBRN.

Ed Webb announced the newly initiated PAC – tax-deductible donation from individual members. |
| 5. Secretary/Treasurer Report | Charlene provided a brief overview of PRN financial information. As of the end of September 2012, there are currently 352 Active Members. Both student and resident membership are gradually increasing. Finances were reported for the time period January 2012 – September 2012. Starting on January 1st, 2012 there was an account total of $12, 661.16. Revenue generated from memberships and online job listings totaled $4353.00 and total expenses of $827.23. The current PRN account balance is $16,358.93. The PRN continues to do well financially. |
| 6. PRN Committee Reports | **Clinical Administration PRN Grant Program**The grant was offered this year and no one applied. It was thought this may be due to deadline being too early. After much discussion, it was thought the money would be better utilized to fund some student or resident travel to the annual meeting to present their posters. Date changes were proposed, but not finalized. Juliana/Charlene to follow-up and communicate the new date to the PRN.**Community Education / AARP Article Publication**Suzanne provided the background on the history of AARP article. A paper was presented to AARP and we were told that it wasn’t on their “radar” at this point. |
|  | **Research and Scholarship Committee –** discussed under “old business”**PRN Opinion Paper** – Ashley Gunter and Kayley Lyons continue to lead this effort. **PRN Student Liaison Committee –** discussion was held as there was interest in moving this forward. The PRN would like the student group help develop this committee as there are not defined roles for this yet. Russell Findlay (P4 student present at the meeting) was asked to Chair this committee and Andrew Lucas (a P3 student from UNC) was asked to assist and chair the committee next year. This will help ensure continuity. |
| 8. Leadership Academy Update | Suzanne updated the PRN that the Leadership Academy would like to reopen dialogue. Drs. Bob Smith and Peter Hurd were unable to attend the PRN Business meeting; however, they are interested in the PRN’s ideas for topics for presentations, newsletter articles and potential speakers. Those with ideas, please forward to Harminder |
| 9. 2012 Annual Meeting PRN Focus session report | Effective Communication of the Value of Clinical Pharmacy Services was an extremely well-attended session. There was a very active Q&A session following the presentations. |
| 10. Future programming topics discussion | Suzanne reviewed some of the highlights of the 2011 PRN survey:Leadership Courses / training – on a staff level – at all levels1) For a clinical / staff pharmacist with a PharmD 5 years post-graduate with 3 years hospital experience and no residency, what would be some further training / degrees / certifications that would assist in career growth specifically towards either informatics or director of pharmacy2) For a small hospital (~200 beds) that currently practices a centralized pharmacy model, what are some first steps in growing pharmacy / implementing change to better mirror the PPMI model? There are several technological changes currently underway, including moving to eMAR, Bedside Barcode Medication Administration, and CPOE, but what are some non-technological ways to improve the model / practice from a staff position? Moving to a decentralized pharmacy model? Pharmacist administered medication histories (currently all med history done by nursing staff)? Allowing Pharmacists to write orders without the need for P&T protocols (include state law)?- Encouraging the staff in the pharmacy to stretch themselves to go beyond their current roles / comfort zones- Specific initiatives to pursue / encourage them to do and convince leadership to move in that direction.* Intensifying the focus on key health professional competencies: integrated team-based, collaborative care design that is patient centric and evidence based, with effective use of informatics to ensure continual performance improvement of quality, safety and efficiency/effectiveness.
* The encouragement of all pharmacists to be leaders in this time of transition, regardless of official title or position within your department.
* Addressing the increasingly complex environment of care.
* A concentration on the business of pharmacy and its materiality within the overall organization.
* An emphasis on strategic results and sustainability.

Programs members were interested in pursuing for the 2013 focus session are:* **Engaging Staff in Clinical Pharmacy Services**
* **Community Hospital Challenges in meeting PPMI**

**Focus Session Committee:** Charlene Hope and Mort Goldman will chair. Members: Megan Matack, Richard Parrish, Maura Hall, and Kyle Townsend |
| 11. Brief Presentation(s) | **Frontier Funds/FIT Donation**We maintained our donation to the Frontier Fund at $1000. Kyle will commit the money on behalf of the PRN at this 2012 Annual Meeting.**Student/Resident Travel Awards**The PRN agreed to give out 2 x $500 travel awards to either students or residents to present posters at the annual meeting. It would be preferred to have 1 student and 1 resident, but will defer to the selection committee. Need to form a committee to develop application and criteria. There was also discussion of utilizing the grant money to fund up to 3 eligible candidates to take the BCPS exam (reimbursed if passed). Charlene to follow up with with Pauline Chan who worked on this. |
| 12. Closing | Meeting adjourned at 8:15pm |