



**MEETING SUMMARY**

**Event Name:** 2020 ACCP Global Conference on Clinical Pharmacy, Clinical Administration PRN Business Meeting and Networking Forum  
**Location:** Virtual via Zoom  
**Date/Time:** 10/21/2021 6:00 pm to 7:30 pm CST

| Agenda item                                   | Discussion   | Next Steps   | Responsible party |
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| <b>Call to order</b>                          | Meeting started at 6:00 pm   |  | Rich              |
| <b>Introductions</b>                          | New officers were introduced   |  | Officers          |
|   | Chair Rich Artymowicz  |  |                   |
|   | Chair-Elect Nitish Bangalore   |  |                   |
|   | Secretary-Treasurer Adriane Irwin  |  |                   |
|   | Past Chair Jennifer Twilla   |  |                   |
| Board of Regents Liaison Keith Olsen          |  |  |                   |
| <b>2020 CADM PRN Business Meeting Minutes</b> | The meeting minutes had been posted to the PRN website and distributed via the listserv beforehand.  | Minutes approved   | Rich              |
| <b>Board of Regents Liaison Report</b>        | Thank you from AACCP to everyone who continues to volunteer time to the organization. There continues to be many more volunteers than space in ACCP committees and taskforces.   | Informational  | Keith Olsen       |
|   | The ACCP Clinical Pharmacy Challenge recently concluded. A total of 110 institutions participated. In the end, the team from the University of Wisconsin defeated the team from Oregon State University in the finals. The ACCP Clinical Research Challenge also happened this past spring. Eighty Six teams competed with | Congratulations to the students from University of Wisconsin, University of Minnesota, and Virginia Commonwealth University. |                   |

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|   | <p>University of Minnesota emerging as the winner. For the second year in a row, the student chapter at Virginia Commonwealth University was selected as the outstanding chapter of the year.</p>   |  |              |
|   | <p>Details for the 2022 spring meeting are being finalized and information will be coming soon. The 2022 ACCP Global Conference is planned for live in San Francisco, CA.</p>   | <p>Informational</p>                                   |              |
|   | <p>Diversity, equity, and inclusion remains a focus for the Board of Regents. Data on DEI was recently presented, and there will be a focus on making ACCP leadership reflective of the demographics of the membership.</p>   | <p>Informational</p>                                   |              |
|   | <p>Recipients of grants from the ACCP Foundation will be announced shortly. The Foundation plans to resume the research mentoring programs (FIT and MeRIT), and these program will happen this summer in Lexington, KY.</p>   | <p>Informational</p>                                   |              |
| <p><b>Recognition of CADM Award Winners</b></p> | <p><u>CADM PRN Award:</u><br/>                 This Clinical Administration PRN Award was presented. This award is presented to a CADM member who has a high level of leadership in pharmacy administration, outstanding personal characteristics of a pharmacy leader, demonstrated leadership in pharmacy administration, sustained contribution to pharmacy, and service the PRN and ACCP. This year’s recipient is <b>Daniel T. Abazia</b>, PharmD, BCPS, CPPS. Dr. Abazia gave a heartfelt thanks to the PRN and the members who nominated him.</p> <p>Past recipients include:<br/>                 Christopher K. Finch, Pharm.D, FCCM, FCCP (2020)</p> <p><u>Student Travel Awards:</u><br/>                 This year, one student travel award was provided to Jenessa Teta, PharmD Candidate 2022 from University of Saint Joseph. She gave a presentation on her project, “Patient perceptions related to</p> | <p>Congratulations to Dr. Abazia and Jenessa Teta.</p> | <p>Cindy</p> |

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|  | pharmacist-telehealth services for diabetes management at a federally qualified health center.”   |   |          |
| <b>2022 ACCP Annual Meeting<br/>CADM Focus Session<br/>programming topic ideas</b> | This year’s focus session was focused on IT. One presentation gave an overview of IT followed by two institution-level presentations representing smaller and larger health-systems. Thank you to the presenters who made this a success.   | Continue to refine. Send to PRN membership for additional vetting.        | Officers |
|  | There is a short timeframe for the PRN to submit the topic for our focus session at the 2022 Global Meeting. PRN member surveys have been used in the past to identify potential topics. Ideas suggest from 2016 – 2021 were provided to attendees..  |   |          |
|  | Limited discussion on topic ideas, so the leadership will explore other ways for idea generating and vetting.   |   |          |
| <b>Secretary/Treasurer Report</b>  | <p>PRN Membership: 404 total Members</p> <ul style="list-style-type: none"> <li>• Full/Associate Members – 323</li> <li>• Residents/Students/Fellows – 81</li> </ul> <p>Brief discussion that this is decrease in membership, and the need for a membership focus this upcoming year, potentially focused on HSPA residents..</p> <p>PRN Financials:</p> <ul style="list-style-type: none"> <li>• Beginning Balance 2021 - \$36,587.74</li> <li>• Expenses - \$533.69</li> <li>• Revenue - \$5336.96</li> <li>• Ending Balance – \$41,391.01</li> </ul> | Informational. Consider focusing on HSPA residents in membership efforts. | Jennifer |
| <b>Chair- Elect Report</b>   | <p>Nitish Bangalore, Chair-Elect – Nitish gave an update from the PRN Officers Meeting held on October 18, 2021 (virtually).</p> <p>Nitish explained that Keith touched on most of the highlights from the officers meeting, but added:</p>   | Informational   | Nitish   |

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|  | <ul style="list-style-type: none"> <li>• The Presidential Theme this year will be about advocacy, and each PRN will be asked to identify an advocacy leader.</li> <li>• The membership is asked to refrain from advertising positions via PRN listservs and instead use formal postings through ACCP.</li> </ul> <p>Nitish also reiterated that DEI remains focus and priority for the Board of Regents.</p> |  |   |
| <p><b>PRN Committee Reports and Sign-ups</b></p> | <p>Annual Planning Committee – The focus session this year is “Leveraging Pharmacy Information Technology: IT for the Little Guy AND the Big Fish” and will available on demand on Wednesday November 10, 2021. Thanks to the annual planning committee for all of your help and to our speakers as well.</p>  | <p>Thank you to prior year committee members. Continuing and new members are being recruited.</p>  | <p>Rich</p>                               |
|  | <p>Nominations Committee – The PRN provided one student travel award to Jenessa Teta; she provided a presentation on her project earlier in the meeting.</p>   | <p>Thank you to Jenessa for a wonderful presentation. Thank you to prior year committee members. Continuing and new members are being recruited.</p> | <p>Cindy</p>                              |
|  | <p>Communications Committee – Continuing to work on way to reach the membership.</p>   | <p>Thank you to prior year committee members. Continuing and new members are being recruited.</p>  | <p>Jennifer (on behalf of Dhara Shah)</p> |
|  | <p>Student/Resident Committee – A panel session with HSPA residents happened earlier this month. Additionally, they had a leadership journal club in the spring with attendance by Sarah White.</p>  | <p>Thank you to prior year committee members. Continuing and new members are being recruited.</p>  | <p>Street/Russell</p>                     |
|  | <p>Education and Research Committee – The committee has been working on toolkit for the clinical manager. Envisioned that this will be similar to the Ambulatory Care Toolkit with links to resources. Identified 18 core topics – topics in varying degree of completeness.</p>   | <p>Thank you to prior year committee members. Continuing and new members are being recruited.</p>  | <p>Tamara (on behalf of Kelly Bobo)</p>   |

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| <p><b>Other Topics for Discussion</b></p> | <p><u>Officer Travel Award</u><br/>                 Discussion on a proposal that the PRN would provide travel stipends of \$250 annully to each of the three PRN officers to offset the costs to attend the Annual Meeting, and to help encourage volunterism for these positions.</p> <p>This was discussed at last year’s business meeting, but the group tabled the discussion and sent it back to the leadership group for further evaluation. At the time, the primary concern cited was the potential cost. The revised proposal differs in the following ways:</p> <ul style="list-style-type: none"> <li>• Decrease to \$250 per officer annually (from \$500 in last year’s proposal).</li> <li>• Expectation that officers would decline the stipend if they had institutional support.</li> <li>• There is an assumption that this will be approximately \$500 annually. If more, then consider shifting a student travel award to an officer travel stipend. There have been few applicants for student travel awards in recent years.</li> </ul> <p>There was general support for this idea, so will continue discussion at officer’s meeting.</p> <p><u>Donation to the ACCP Foundation:</u><br/>                 The Foundation is hurting financially, as it has been challenging to fundraise in the virtual environment. They are requesting a donation from the PRNs. Discussed a donation for \$1000. There was some support for this, but there were also requests to gather more information.</p> | <p>Ideas to be further discussed by leadership</p> | <p>Jennifer/Nitish/Rich</p> |
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|                                   | <u>FIT/MERIT Funding Proposal</u><br>Discussed a proposal for the committee leadership to select one application to provide partial funding support for the FIT/MERIT program. The funding for the year will be determined by the PRN leadership and will be up to a max of \$1000.00 (program cost \$3750 -\$4750). |            |      |
| <b>Acknowledgement and Thanks</b> | Rich thanked Jennifer Twilla for their service to the PRN as officers. A plaque is forthcoming to commemorate her service.   | Thank you! | Rich |
| <b>Meeting close</b>              | The meeting ended at 5:20 pm.  |            | Rich |

Submitted by Adriane Irwin, MS, PharmD on October 22, 2021