**American College of Clinical Pharmacy Annual Meeting
Clinical Administration PRN Business Meeting and Networking Forum Agenda**

Sunday, October 8, 2017, 6:30-8:30pm

Sheraton Grand Phoenix Second Level: Alhambra Meeting Room

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| **Welcome and Introductions**New OfficersChair                          Elizabeth MichaletsChair-Elect                Tamara MalmSecretary-Treasurer  Cindy BrasherPast Chair                   Venita PapillionBoard of Regents Liaison Tracy Hagemann |
| **Approval of 2016 Annual Meeting Minutes**Approved |
| **Board of Regents Liaison and Research Institute Report**Research Institute Report (Sheldon Holstad)1. Utilization of Research Institute(RI) liaison for communicating questions and research needs. RI will be utilizing the liaison to communicate information from the RI to the PRN.
2. FIT and MeRIT programs—mentoring for pharmacists interested in research.
3. Futures grants—available for students and residents (up to $5,000)
4. Frontiers Fund—opportunity to support carrying out the initiatives of RI. These donations are tax deductible.

Board of Regents (Tracy Hagemann)1. Invited to Clinical Challenge (University of Kentucky were the winners)
2. Clinical Research Challenge had 82 teams participate. Kent University won.
3. Outstanding Student Chapter—University of Texas in Austin
4. New journal is coming—Journal of American College of Clinical Pharmacy (JACCP); first issue slated for October 2018. Submissions being accepted starting January 2018. Aims and focus will be different from *Pharmacotherapy* and will be: practice-based implementation science, innovations in practice, medication optimization and patient outcomes, care delivery models, credentialing and privileging of clinical pharmcists, clinical pharmacy education and training, international clinical pharmacy practice,
5. ACCP PAC Competition ongoing during Annual Meeting based on 2 categories: percent of members contributing and total contribution amount.
6. February Updates in Therapeutics (2/16-18)—will have poster sessions this year (abstracts due Nov. 27th) in addition to board certification prep; regional board prep will happen in April in Pamona, CA.. Future Updates in Therapeutics meetings will move from February to April.
7. ACCP Global Conference on Clinical Pharmacy (October 20-23, 2018)
8. Will be electing several positions next year—President Elect, 2 Board of Regent seats
9. Pharmacotherapy has increased its impact factor this year. It also has monthly podcasts. In 2019, Pharmacotherapy will move to online only. JACCP will also be online only. Both journals will be available and free as part of ACCP membership.
10. Discussed that the CADM PRN would like to be involved with the Leadership and Management Academy via participation, funding, and serving as mentors.
11. Our BOR liaison highlighted the quality of our newsletter

PRN Business Meeting Report (Elizabeth Michalets)1. Would like to increase engagement with the membership through virtual round tables
2. Planning to showcase members
3. Planning to expand social media
4. Reach out to officers if you have ideas or needs
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| **Travel Award Recognition and Presentations** 1. Student Travel Award Recognition ($750 each)
	* 1. Charnae Ross,Florida A&M College of Pharmacy, “Drug Recall Procedure”
		2. Emily Tsaio, Auburn College of Pharmacy, “A Leader-Development Program for Advanced Pharmacy Practice Experience (APPE) Students in a Community Health Setting”
2. Resident Travel Award Recognition ($1000)
	* 1. Nick Gazda, PGY2 HSPA Resident from Moses Cone, “Evaluation of an ePharmacy Program in a Remote Tele-ICU at a Community Teaching Health System”
3. Each award recipient presented their projects and answered questions.
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| **Focus Session Programing Topic Ideas**1. Reviewed topics from 2017 PRN Survey submitted as ideas for the Focus Session: Succession Planning, Opioid Stewardship, USP 800 Implementation, Shared governance for pharmacy practice, Developing a sustained educational, training, and onboarding program for pharmacists and technicians
2. Other topics discussed: antibiotic stewardship, System P&T Committee development, multi-hospital systems, health system integration and alignment, strategic planning, IT’s role in system integration, credentialing and privileging, best practices for expansion of clinical pharmacy services
3. Discussed that Antibiotic Stewardship will already be a key topic at the 2018 meeting. Discussed whether our focus session should center on our PRN topics or be more general. The goal of the focus session is for it be centered on topics central to our PRN.
4. Final 3 topics for the focus session to be voted on via email survey: Health System Integration, Best Practices for Expansion of Clinical Pharmacy Services, Opioid Stewardship
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| **Secretary/Treasurer Report**Cindy Brasher (written, not presented)1. Financials: As of September 1, 2017 we have $29,665.82
	1. Total expenses for the year have been $450
	2. This excludes the $1750 in travel scholarships, and money spent on the reception
	3. We started the year with $25,390.82 where $4500 came from memberships
	4. We are ahead of where we were this time last year, by about $500
	5. We will be giving more in scholarships this year by including the new sponsorship of the Learning and Management Academy
2. Membership
	1. As of September 1, we have 487 members
	2. 343 of these are pharmacist members
		1. remaining 98 are student and 22 are resident/fellow members (32% of members)
	3. Membership has stayed steady near 500 members for the past 2 years; still up from 400 members (2013)
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| **PRN 2017 Committee Reports and Sign-Ups for 2018*** 1. Annual Planning Committee – Venita Papillion
		1. This year, we had successful presentations on High Cost Drugs.
		2. If interested in joining this group, this time commitment falls mostly in Oct-Dec; Tammy Malm (Chair Elect) will be leading this committee next year.
	2. Nominations Committee – Elizabeth Michalets
		1. This group is involved with nominations for awards, leadership positions, and travel awards. Elizabeth Michalets (Chair) will be leading this committee next year.
	3. Communications Committee – Andrew Lucas (chair); Presented by Tammy Malm
		1. Newsletter was distributed twice this year. Working on making website more user friendly and a resource. Looking for someone to take a lead role in social media (Facebook, Twitter)
		2. Idea for next year—Journal Clubs
		3. Looking for someone to lead this committee next year
	4. Student/Resident Committee - Cindy Brasher
		1. This year we held 3 webinars. The first one was a partnership with the Education and Research Committee. Nitish Bangalore presented on Professional Conversations. The second webinar was “The Nuts and Bolts of Process Improvement” presented by Jacklyn Moeller. Finally, we had a panel of HSPA residents that spoke on preparation of HSPA residency interviews and applications.
		2. Cindy Brasher (Secretary/Treasurer) will continue to be involved with this committee, but will be looking for someone to be an advisor for this group next year.
	5. Education and Competency Committee – Nitish Bangalore
		1. The goal this year was to focus on the content that can be used by our PRN. Participated in the webinar for the student and resident committee.
		2. Ideas for next year: competency, change management, educating the committee on research opportunities, how to do research at our own practice sites
		3. JACCP new journal—wanting to think through how the CADM PRN can contribute to this new journal, PK/PD/PG is looking for contributors for Precision Medicine paper. Jessie Burch will continue to serve as the Research Institute liaison through the committee.
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