



MEETING SUMMARY

Event Name: 2019 ACCP Annual Meeting, Clinical Administration PRN Business Meeting and Networking Forum
Location: New York Hilton Midtown, Room – Concourse A
Date/Time: 10/27/2019 6:30 pm to 8:30 pm

Agenda item	Discussion	Next Steps	Responsible party
Call to order	Meeting started at 6:30 pm		Cindy Brasher
Introductions	Welcome to all attendees! New officers were introduced:		Cindy Brasher
	Chair Cindy Brasher		
	Chair-Elect Jennifer Twilla		
	Secretary-Treasurer Patricia Masters		
	Past Chair Tamara Malm		
Board of Regents Liaison Shawn McFarland			
2018 CADM PRN Business Meeting minutes	The meeting minutes had been distributed via the listserv.	Approved	Cindy Brasher
ACCP Foundation Update	No Update from the Foundation - but The ACCP Foundation strategically funds the development and support of scholarly activities, research, and practice advancement. Last year, the PRN donated \$1,000 to the Frontiers Fund	Individual PRN members should consider donating to the ACCP Foundation.	Cindy Brasher
Board of Regents Liaison Report	This meeting has a record attendance for the ACCP 40 th anniversary. Largest number of student s are attending; representing 90 student chapters from across the country. All are encouraged to take advantage of	Informational	Shawn McFarland

	<p>or read about the special activities to celebrate the 40th anniversary including the ACCP History Hall, a special session that focused on the past and future of ACCP with past ACCP presidents, and a book signing with ACCP founding members.</p>		
	<p>This year 120 schools were involved in the 2019 ACCP Clinical Pharmacy Challenge. This field has been narrowed to two schools University of Colorado Anschutz Medical Campus Skaggs School of Pharmacy and Pharmaceutical Sciences and Butler University College of Pharmacy & Health Sciences who are to go to the final round tomorrow. (The team from the University of Colorado were the champions.)</p>	<p>Congratulations!</p>	
	<p>Remember to donate to the PAC.</p>	<p>Consider donating!</p>	
	<p>The spring meeting - 2020 Updates in Therapeutics will be held at the St Louis College of Pharmacy in St Louis, MO</p>	<p>Watch for more information!</p>	
	<p>The 2020 ACCP Annual Meeting will be held in Dallas, TX.</p>	<p>Watch for more information!</p>	
	<p>Shawn made an appeal to all attendees to get involved in the work of ACCP. Run for PRN offices. Volunteer for committees. For ideas and assistance, reach out to any Board of Regents member.</p>	<p>Get involved!</p>	
	<p>The Journal of the American College of Clinical Pharmacy (JACCP) the journal focusing on clinical practice had a record number of submissions – about 300 this past year. Pharmacotherapy has recently achieved its highest Impact Factor of 3.196.</p>	<p>Informational</p>	
<p>PAC Captain Report</p>	<p>Political Action Committee (PAC) - This PRN's PAC Captain – Nitish Bangalore explained that the ACCP- PAC Captains Program was launched to explain what the PAC does. The PAC collects a pool money from members only so that ACCP can work with regulators; to be able to talk directly to legislators to give our message. It is important to note that this is from individuals only; it has to be an individual donating– the PRN cannot donate. There is also a member PRN challenge which is how many members from the PRN donate; a minimum of \$25 needs to be donated to be counted towards the challenge.</p>	<p>Consider donating!</p>	<p>Nitish Bangalore</p>
<p>CADM Travel Award Winner</p>	<p>One pharmacy student was selected by the CADM PRN to receive a travel award. Students and residents are invited annually to submit research</p>	<p>Congratulations to our award</p>	<p>Tamara Malm</p>

	<p>posters or presentations. Winners receive a cash award that can be applied to travel to and register for the ACCP Annual/Global Conference. At this meeting, the student gave a presentation on her work.</p> <p><u>Student travel award recognition</u> (\$1,000)</p> <ul style="list-style-type: none"> • Yujing Zhang – 4th year pharmacy student, University of Mississippi School of Pharmacy 	winner!	
<p>Travel Award Presentation</p>	<p>The travel award winner was allowed 5 minutes to present her research. <i>Intravenous Solution Wastage in Hospital Pharmacy at Baptist Memorial Hospital- North Mississippi.</i> – Yujing Zhang, DPH-4, University of Mississippi School of Pharmacy. As pharmacy tech felt there was inconsistencies purpose to quantify waste. A mechanism to collect data on the IV solutions wasted for the month of March 2017 was developed. A total of 285 bags were wasted over this period , resulting in a loss of over \$4,000. The IV solutions that were wasted included potassium chloride, meropenem, vasopressin cephalosporins, daptomycin and ceftaroline. This project made the staff more aware of the waste that was being generated and there were discussions on potential causes and solutions for this problem.</p> <p>The student developed a greater appreciation of the work of pharmacists and pharmacy technicians.</p>	Thank you, Yujing, for presenting this work!	Yujing Zhang
<p>2020 ACCP Annual Meeting CADM Focus Session programming topic ideas</p>	<p>There is a short timeframe for the PRN to submit the topic for the 2020 Annual Meeting focus session. A PRN member survey was used to identify potential topics. These topics and ideas from past groups were provided to attendees for brainstorming in small groups.</p> <p>2019 ideas from Survey:</p> <ul style="list-style-type: none"> • Effective project management, Processes and tools to help minimize distractions and better react to the unexpected in everyday workflow • Leadership: delegation and resilience • Peer Review - pharmacists review and provide feedback on clinical decisions associated with our hospital protocols • Productivity metrics for inpatient pharmacists (trying to justify clinical pharmacy services to Director, VP, administration, etc such 	Continue to refine. Send to PRN membership for additional vetting.	Cindy Brasher

	<p>as rounds, clinical interventions based on widgets other than doses dispensed)</p> <ul style="list-style-type: none"> • Manager's role in addressing burnout • Implementing QI training programs for staff • Utilization of data; Leveraging data • CMS Scoring for Clinical Pharmacy Services/Scope • Strategic Doing - Sharon Enright <p>2018-2016 ideas:</p> <ul style="list-style-type: none"> • Extending use of pharmacy technicians • Telemedicine/Telepharmacy • Pharmacoeconomics/High-cost drugs • Models of Transitions of Care Services (e.g., inpatient vs outpatient involvement, med review vs discharge counseling vs bed-to-beds programs) • Succession Planning/ Leadership development; development of "little leaders;" stretching beyond the comfort zone • Pharmacy Informatics • USP 797/800 implementation • Opioid Stewardship • Shared governance for pharmacy practice • Developing a sustained educational, training, and onboarding program for pharmacists and technicians 		
	<p>From Small group discussions: The common themes from the small groups included either focusing on Peer review or Productivity; as there are many aspects of these topics that could continue to be explored. Potentially addressing standards, benchmarking; other PRN opinions were some of the suggestions.</p> <p>A smaller list will be included in another member survey.</p>		
<p>PRN Officers Meeting Report</p>	<p>Jennifer Twilla , Chair- Elect – There is a renewed focus on clinical practice guidelines. Pharmacotherapy and JACCP Journals are both available. Pharmacotherapy continues to have a strong impact (greater than 3). 2020 ACCP/ASHP Board Review and Recertification courses in March 2020 include Ambulatory Pharmacy, Geriatric Pharmacy and</p>	<p>See discussion</p>	<p>Jennifer Twilla</p>

	Oncology Pharmacy.		
Secretary/Treasurer Report	Patricia Masters, Secretary-Treasurer – At the beginning of 2018, the PRN had \$26,537.51. After all PRN dues were added, expenses were taken, and as a result of a \$1,000 donation by the PRN to the Frontiers Fund, the PRN had \$27,293.92 as of the beginning of 2019. Since then, there has been \$5,065 in revenue due to PRN memberships and \$375 for online job postings. Expenses include \$506.50 overhead back to ACCP and \$1,000 for a travel award. For this meeting, expenses will be taken for this meeting food and beverage. There are currently 463 members in this PRN. Of those, 354 are full or associate members with most of the rest being pharmacy students and residents.	See discussion	Patricia Masters
PRN Committee Reports and Sign-ups	Signup sheets were placed at the tables. Volunteers for the various PRN committees are being sought.		
	Annual Planning Committee – Chair: Cindy Brasher. The educational focus session for this year’s Annual Meeting is <i>The Planning and Implementation Process for Expanding Clinical Pharmacy Services</i> . It is being held tomorrow afternoon. The brainstorming session earlier in the meeting and online survey data will be used by the committee to select and develop next year’s focus session.	Thank you to prior year committee members! Continuing and new members are being recruited.	Cindy Brasher
	Nominations Committee – Chair: Tamara Malm. Nominations of candidates to lead this PRN were considered and forwarded to ACCP. The Nominations Committee also worked on developing a new award, the CADM PRN Achievement Award. The award was created in an effort to acknowledge an outstanding PRN member that has contributed to the PRN and the profession through their leadership, practice, education, research, service and/or advocacy. Both members and non-members of the PRN will be eligible for nomination, and the award will be disseminated at the Annual Meeting each year.	Thank you to all! Continuing and new members are being recruited.	Tamara Malm
	Communications Committee – Co-Chairs : Renee Sager and Chamae Ross. The 2 nd newsletter for the year (Fall edition) was recently released. Newsletters are provided; are posted on the web page. Thank you to Jenny Dong for her work on our member spotlights. Spotlight is to spotlight members; inspire collaboration; relate it back to clinical focus.	Thank you to contributors and editors! New members interested in communications are being sought.	Renee Sager

	<p>Please sign up to be a part of this group next year if you are interested in communications. We appreciate help from all member types (post training, residents and students). Last year we had 367 following us on facebook – it is up to 866 this year.</p>		
	<p>Student/Resident Committee – Co Chairs: Jenny Dong and Natalie Russell, Ashley Street. The Student and Resident Committee had a very productive year. It presented a webinar on Health-System Pharmacy Administration (HSPA) & Leadership Residency panel to address questions students and residents have. The panel Included Paul Bush – a HSPA RPD and residents. Another webinar will occur on November 4 –Navigating and Networking at Large Conferences – to be given students and residents by Ashley Street, Nitish Bangalore and Tyler Vest which will give a variety of different perspectives.</p>	<p>Thank you to prior year committee members! Continuing and new members are being recruited.</p>	<p>Cindy Brasher</p>
	<p>Education and Research Committee – Co-Chairs ; Tamara Malm and Cindy Brasher. This year, the committee focused on Pharmacist Continuous Development (CPD) . Members completed a literature review, which showed that there are many different ways that institutions are ensuring competency amongst pharmacists and that this was a broad topic. It was decided to focus on clinical pharmacists that did not complete residency who are looking to maintain and elevate their competence. In order to further understand the barriers that face institutions providing CPD to these pharmacists, a survey was sent to the CADM PRN. Results of the survey will be used for the committee to continue this work in 2020.</p>	<p>Thank you to prior year committee members! Continuing and new members are being recruited.</p>	<p>Tamara Malm and Cindy Brasher</p>
<p>Other topics for discussion</p>	<p>Clinical Administration PRN Achievement Award Criteria Adrian Erwin; Kyle Townsend helped to put together packet For the CADM PRN – many may not easily qualify to become a Fellow of ACCP as their focus may not be primarily clinical. Discussed that an achievement award may help to contribute to our members’ background of Pharmacy achievement. Suggested Criteria to receive award:</p> <ul style="list-style-type: none"> • Person who is nominated for should be • Member of ACCP • 5 or more years involved in CADM PRN • Have a high level of leadership within the scope of pharmacy 	<p>The PRN approved the criteria of this award. A scoring rubric is to be developed.</p>	<p>Tamara Malm</p>

	<p>administration – outstanding personal characteristics of a pharmacy leader, demonstrated leadership in pharmacy administration, sustained contribution to pharmacy through leadership, practice, education research, service and/or advocacy activities; service to CADM PRN strongly preferred and/or ACCP</p> <ul style="list-style-type: none"> • Not a current member of the ACCP Board of Regents, CADM PRN Nominations committee, or elected officer of the PRN <p>It was discussed that a rubric should be developed. Also, 5 years active in the PRN would be ideal – but decided would be best to take number of years off criteria and put in a rubric. Discussed that it should be a CADM member.</p> <p>PRN agreed to the above criteria with removing the number of years involved And changing to that it would be required to be a CADM PRN member. The application process was distributed. There was a Motion to approve the criteria for this award.</p>		
<p>Acknowledgement and Thanks</p>	<p>The meeting was well attended. Attendees were engaged and participated well. Discussion was useful robust The efforts of the past Chair - Tamara Malm and Secretary /Treasurer – Nitish Bangalore are greatly appreciated!</p>	<p>Thank you!</p>	<p>Cindy Brasher</p>
<p>Upcoming Deadlines and Meetings</p>	<ol style="list-style-type: none"> November 30, 2019 Nominations deadline for 2020 Clinical Practice, Education, and Russell Miller Awards; the Robert M. Elenbaas Service Award; the C. Edwin Webb Professional Advocacy Award; the 2021 Therapeutic Frontiers Lecture Award and 2021 elected offices December 6, 2019 Program synopsis due from all PRNs planning a Focus Session at the 2020 Annual Meeting February 10, 2020 Abstract submission deadline for all categories, except research in progress, for 2020 Spring Forum Meeting February 15, 2020 Nominations deadline for 2020 ACCP Fellows (FCCP), the 2020 Parker Medal, and the 2020 New Clinical Practitioner, New Educator, and New Investigator Awards. March 2, 2020 Abstract submission deadline for research in progress, 		

	<p>for Spring Forum 2020 Meeting</p> <ul style="list-style-type: none"> f. March 2020 PRNs issue call for nominations for PRN offices g. April, 25-26, 2020 2020 ACCP Spring Forum, St. Louis College of Pharmacy, St. Louis, MO h. April/May Spring PRN Newsletter i. June 5, 2020 Final slate for PRN elections due at ACCP office j. June 15, 2020 Abstract submission deadline for all categories, except research in progress, for 2020 ACCP Annual Meeting July 10, 2020 Monthly statement of PRN finances, member roster to PRN officers k. July 15, 2020 Abstract Submission Deadline for Residents and Fellows Research in Progress and Students Research in Progress for 2020 ACCP Annual Meeting l. September/October/November HSPA Residency Webinar m. September/October Fall PRN Newsletter n. October 24-27, 2020 2020 ACCP Annual Meeting, Dallas, TX 		
Meeting close	The meeting ended at 8:30 pm.	Adjourn	Cindy Brasher

Submitted by Patricia Masters, PharmD, BCPS on November 19, 2019.